



LeRoy Police Department

207 S. East St., LeRoy IL 61752

Jason T. Williamson, Chief of Police



Emergency: 911 Non-Emergency: (309)-962-3310 www.leroyilpolice.org Fax: (309)-962-7213

COMPLAINTS-INFORMATIONAL BROCHURE FAQ

INTRODUCTION:

A positive relationship between the community and its police department, fostered by trust and confidence, is essential to law enforcement. We are committed to nurturing the public trust by holding ourselves to the highest standards of performance and ethics.

We expect our police officers to be able to act independently and make decisions within the scope of authority granted to them based on their experience, training and knowledge of the law. That notwithstanding, we expect our police officers to do this while recognizing and respecting the constitutional, statutory and human rights of each and every individual.

Upon the Chief of Police, rests the responsibility of providing and maintaining a system that effectively addresses and investigates the public's complaints. The purpose of this system is three-fold: To take corrective and remedial action when wrong or inappropriate conduct is determined, or to vindicate an employee when it is determined that policy and procedure were followed, or to identify and correct specific situations where policies and procedures are deficient.

The LeRoy Police Department takes citizen complaints seriously and is committed to a prompt and objective investigation and a professional disposition of those complaints.

WHAT IS CONSIDERED A PERSONNEL COMPLAINT?

A complaint of wrong doing or inappropriate action on the part of any employee of the LeRoy Police Department Anyone may lodge a complaint.

WILL MY COMPLAINT BE ACKNOWLEDGED?

Yes. Personnel complaints, where violations of the laws or LeRoy Police Department Policies and Procedures can be articulated, shall be accepted, documented and reviewed.

WHAT ARE SOME OF THE REASONS THAT CITIZENS FILE PERSONNEL COMPLAINTS?

Many people file personnel complaints because of feelings that they were treated improperly and wish that the Department be made aware of the actions taken. There are also times when a citizen may not understand why a person was arrested, ticketed, or had force used against them when they did not feel that it was appropriate. Conversely, some citizens file personnel complaints because they feel that it may bolster their criminal or traffic case or serve as revenge against an employee for taking action. Whatever the case may be, rest assured that the LeRoy Police Department investigates all cases thoroughly and we take the appropriate actions based on an objective investigation.

WHAT TYPES OF COMPLAINTS WILL NOT BE TAKEN?

Complaints alleging disagreements regarding traffic citations, parking citations or probable cause for arrest. The Judge is the more appropriate person to decide those issues and, consequently, those complaints may not be taken.

Complainants may be required to reach a level of sobriety sufficient to be able to cooperate with the investigation if severely intoxicated.

HOW DO I FILE A COMPLAINT?

A personnel complaint is customarily taken by the Chief of Police or Sergeant. Go to the LeRoy Police Department and request to speak to the Chief of Police or Sergeant. Alternatively, Chief of Police may be contacted by email (jwilliamson@leroy.org) or by telephone (Office (309)-962-3310). An appointment may be set depending on the severity of the complaint.

The Chief of Police or Sergeant will listen to your specific complaint and see what, if any, law, policies or procedures were violated. At the conclusion of the interview, the Chief of Police or supervisor will complete a performance complaint, and ask you to sign the complaint to verify its veracity. Once the complaint is received, you will be notified by the Chief of Police for further investigation.

WILL MY COMPLAINT BE INVESTIGATED?

Yes. Upon receipt of the complaint, the Chief of Police or Sergeant will review the complaint. A thorough investigation will be conducted and you may be contacted for further information. Anyone who provides false information in a complaint may be arrested and prosecuted for filing a false police report if evidence is obtained that the person knowingly made false statements.

WILL THE EMPLOYEE BE ADVISED OF COMPLAINT?

Yes. As is the case with any punitive process both sides have certain rights. Both sides will be treated fairly and objectively.

WILL ANYTHING HAPPEN TO THE EMPLOYEE?

This depends on the outcome. If the employee's actions amount to criminal conduct, the State's Attorney's Office will be notified and a criminal investigation may be conducted by an outside law enforcement agency. If the actions of the employee were improper but do not amount to criminal conduct, the employee may be disciplined with the Policies and Procedures of the LeRoy Police Department. This process is designed not only to provide corrective and/or remedial action when an employee has conducted themselves contrary to the policies and procedures of the Department, but also to vindicate them when they are found to have acted appropriately under the specific circumstances.

WILL I BE ADVISED OF THE COMPLAINT'S DISPOSITION?

Yes. Both the complainant and the accused will be notified of the results of the investigation. Because of privacy laws, you will be advised of the outcome of the case, but not the specific facts of the investigation. It is also possible that portions of the complaint may be sustained whereas other portions may not.

CONCLUSION:

Thank you for taking the time to review this informational brochure. Although it is provided to guide you through the complaint process, the LeRoy Police Department is available to assist you with any additional questions you may have.

It is our hope that in utilizing community service as our foundation, we may be driven by our goals to enhance the quality of life and seek solutions which foster a sense of security for each and every individual we serve.

Jason T. Williamson

Chief of Police